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GUJARAT TECHNOLOGICAL UNIVERSITY

MCA Integrated- SEMESTER-I EXAMINATION – SUMMER 2016

•		ode: 4410605 Date:03-06-2016	e:03-06-2016	
Subject Name: Communication Skills I Time: 10.30 am To 01.00 pm Total Marks Instructions:				
	2.	Attempt all questions. Make suitable assumptions wherever necessary. Figures to the right indicate full marks.		
Q.1	(a) (b)	Discuss the barriers of effective communication. How can you reduce stage fright?	07 07	
Q.2	(a) (b)	_	07 07	
	(b)	OR What is listening? State and explain the types of listening.	07	
Q.3	(a)	In the following sentences change the voice: i. All his friends laughed at him. ii. They use video to teach the students. iii. They made him king. iv. One should keep once promises. v. When will you return the book? vi. Someone has picked my pocket. vii. Circumstances will oblige me to go.	07	
	(b)	What is reading? Explain types of reading. OR	07	
Q.3	(a)		07	
	(b)	What are the reasons for poor comprehension skills? What are the steps one should follow to hone good reading skills?	07	

Q.4	(a)	Fill in the blanks with suitable forms of verbs:	07
		i. They (build) a new power station at the moment.	
		ii. When I was buying the stamps somebody (call) my name.	
		iii. I (not go) to the cinema last night. I was too tired.	
		iv. She speaks English but she (not speak) French.	
		v. Jeff is from London. He (live) there all his life.	
		vi. 'Where are you going on holiday?' 'I don't know. We (not decide) yet.'	
		vii. Somebody (steal) my sunglasses at the swimming pool last week.	
	(b)	Explain the techniques used for paragraph development. OR	07
0.4	(a)	Why is body language important while giving presentation?	07
Q.4	(a) (b)	Write a paragraph (any one)	07
	(D)	i. GTU Youth Festival	U/
		ii. Facebook Friendships	
		iii. IPL Cricket Match	
		III. II L'CHERET MATCH	
Q.5	(a)	Describe various stages included in essay writing.	07
	(b)	Write a short note on Proxemics.	07
	` /	OR	
Q.5	(a)	What are the useful tips in note making?	07
-	(b)	Discuss the fundamentals of effective presentations.	07
