Seat No ·	Enrolment No.

## **GUJARAT TECHNOLOGICAL UNIVERSITY**

MCA Integrated - SEMESTER-I • EXAMINATION – WINTER • 2015

Subject Code: 4410605 Date: 04/01/2		Code: 4410605 Date: 04/01/2016	
Subj	ect l	Name: Communication Skills – I	
•	: 10	.30 am to 01.00 pm Total Marks: 70	
	1. 2.	Attempt all questions.  Make suitable assumptions wherever necessary.  Figures to the right indicate full marks.	
Q.1	(a)	<ul> <li>i) Fill in the blanks with appropriate preposition.</li> <li>1) Last Sunday, we went a picnic.</li> <li>2) What do you think global warming?</li> <li>3) Agra is famous Taj Mahal.</li> </ul>	07
		<ul> <li>ii) Use articles a, an or the whenever required in following sentence.</li> <li>1) second girl in first row is my sister.</li> <li>2) Yesterday, I read <i>Othello</i>, great tragedy by Shakespeare, genius.</li> <li>iii) Choose the correct nouns to make the sentence grammatically correct.</li> <li>1) Javed is a man of letter/letters.</li> <li>2) There are so many pollutants in the air/airs of the city.</li> </ul>	
	(b)	<ol> <li>i) Choose the correct tenses in the following sentences.</li> <li>1) I am working/I have worked hard for my GRE test these days.</li> <li>2) Wait; I did not/have not yet finished my work.</li> <li>ii) Rewrite the following sentences using passive voice.</li> <li>1) They will organize the function in the auditorium.</li> <li>2) We advise the patients of swine flu to wear a mask.</li> <li>3) Dr. Samuel Johnson compiled the first English dictionary.</li> <li>ii) Fill in the blank with the correct form of the verb given within brackets:</li> <li>1) The university was (found) by the Chief Minister.</li> <li>2) We (see) a man coming from the far end of the road.</li> </ol>	07
Q.2	(a) (b) (b)	Explain descriptive writing techniques.  What do you mean by body language? Explain important elements of body language.  OR  List and explain the paralinguistic features of non verbal communication.	07 07 07
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Q.3	(a)	Explain the different types of passages for reading comprehension.	07
	<b>(b)</b>	List all the barriers to effective listening. Explain any five.  OR	07
Q.3	(a)	Discuss the points you would bear in mind while making a group presentation. Provide examples to substantiate your views.	07
	<b>(b)</b>	What are the different types of reading? Explain with their purpose.	07

Q.4	(a)	What are the major differences between poor listener and effective listener? Explain the advantages of good listening.	
	<b>(b)</b>	Write short notes on each of the following.  i) Proxemics ii) Haptics  OR	07
<b>Q.4</b>	(a)	What do you mean by communication? Explain the process of communication.	07
	<b>(b)</b>	List different forms of communication. Explain any four.	07
Q.5	<ul><li>(a)</li><li>(b)</li></ul>	Discuss a few aspects of business where communication is very important.  Write down essay in about 300 words on any one topic.  i) Are we losing our culture?	
		ii) Life in a hostel.	
0.5	(-)	OR	07
Q.5	(a)	List out the methods of preparing Notes. Explain any two.	
	<b>(b)</b>	<ul><li>Write down essay in about 300 words on any one topic.</li><li>i) Global warming.</li><li>ii) Man vs machine.</li></ul>	07

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