



Date: 04-11-2015

GENERAL INFORMATION AND INSTRUCTION FOR FINAL REGISTRATION

FOR PhD STUDENTS (2011 & 2012 BACTH)

Please read the instructions given below carefully

(A) FILLING UP THE REGISTRATION FORM :

1. Visit the University website www.gtu.ac.in . Click on the field “**PhD Programme**” available at left side of home page. Click on it, the link of Final Registration Form shows following details on the Screen by clicking on it.
 - Online Application format for Ph.D. Final registration form *click to Open*
2. Open online application form of the Ph.D. final registration, filled the necessary fees details, personal details, academic details and other details. Put scan copy of Photographs and candidates Signature. Submit the form. After submitting the online filled application form get print out the same and send the printout with counter foil of bank challan, signature, enclosure of necessary certificates, photographs and endorsement of the employer (if applicable) through Speed post / By hand to **The Registrar, Gujarat Technological University, PhD Section, Nr. Vishwakarma Government Engineering College, Nr. Visat Three Road, Chandkheda, Ahmedabad-382424, Gujarat.**
3. All the Research Scholars (Batch 2011 & 2012) are hereby informed to ensure that all the entries made in the final registration form should be in coherence with the details provided in the Pre-Registration form submitted to the University earlier. In case of any discrepancy found in data related to PhD admission category and status in the final registration form, the University will consider the detail for these fields submitted earlier by Research Scholar Batch 2011, 2012 in the Pre-Registration form only.
4. Documentary proof in support of previous experience and academic qualifications indicated in the application form should invariably be sent along with the application form.
5. Please make sure that all entries in this form are enter neatly and legibly
6. Last date of Submission of Hard Copy of the Final Registration Form is 15th December, 2015.
7. **Incomplete registration form shall not be considered.**

(B) SUBMISSION OF THE REGISTRATINO FORM:

1. The application form should be sent to **The Registrar, Gujarat Technological University, PhD Section, Nr. Vishwakarma Government Engineering College, Nr. Visat Three Road, Visat-Gandhinagar Highway, Chandkheda, Ahmedabad-382424, Gujarat, India.**
2. Research Scholar should enclose Self attested copies of certificates towards the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, etc. with the Final registration form.
3. The University shall verify the antecedents and documents submitted by a candidate.

(C) Enclosure of the Application :

- 1) Printed copy of online Form of Final Registration.
- 2) Final Research Abstract

3) Mark sheet

- 1) 10th Mark sheet
 - 2) 12th Mark sheet
 - 3) Leaving Certificate
 - 4) Graduation Mark sheet (All Year / Semesters)
 - 5) Post Graduation Mark sheet (All Years / Semesters)
 - 6) All Review Comment Cards of Your progress (Core Subject, DPC 1, DPC 2, Research Week Review).
- 4) All concerned Degree Certificates,
 - 5) Photo & Signature (in .jpg format).
 - 6) CD for all the softcopy documents in separate Folder as display above (Please mention Enrollment No., Branch Name, Research Scholar name on the CD.)
 - 7) Annexure I - DPC review detail.
 - 8) Annexure II - fee detail.