



GUJARAT TECHNOLOGICAL UNIVERSITY

Live Learning Legacy

One week International FDP on “Learning & Development” And Be a Certified Educator

First Time
in GTU

CENTRE FOR
BUSINESS
ETHICS &
CORPORATE
SOcial
RESPONSIBILITY

Be a Certified Trainer

Only 50
Seats

Dates

9th to 11th September, 2015 and
13th to 15th September, 2015
(No schedule on Saturday (i.e 12th Sep, 2015))

Timing

10:00 am to 5:30 pm

Venue:

GUJARAT TECHNOLOGICAL UNIVERSITY
(CHANDKHEDA CAMPUS)

Nr. Vishwakarma Government Engineering College,
Visat - Gandhinagar Highway, Chandkheda,
Ahmedabad 382424 - Gujarat.



A Cordial Invitation

To all the GTU affiliated Institutes Faculty Members and Others

About Us:

The GTU-Centre for Business Ethics and CSR through its Studies, Conferences, Workshops, and Seminars has become the transforming seed that changes both the economy and education. The Centre is a place for 'Technological Reflection and Dialogue' for rediscovering "WISDOM", so that we could use our technical and human educational skills to build a much wiser world. To move a small step towards this vision GTU CBE CSR organises conference, seminar, Workshop, FDP's every year to encourage research.

What's In It for You

- This Faculty Development Program (FDP) will equip you with everything necessary to enter the Training/Teaching field with ease and grow into **being a successful Faculty** in the shortest possible time.
- This Program will help us to **succeed and lead in this market**, on-going research and development and creation of new and more effective tools and approaches which you will get to learn at the FDP.
- One of the things that Faculties dread and hence get stuck at one level is because of the fear and challenges. This FDP not only equips you with all the tools and techniques required but also **exposes you to all the same kind of challenges** and trains you on how to overcome them in a very experiential fashion.
- This FDP will help you to **build the desired knowledge, skills, attitude and behaviour** to command the respect and attention of others. This not only enhances dimensions like self-esteem and confidence but also ensures long term success as a training professional.
- This FDP has included several more dimensions and through a **360 degree approach** ensures success as a training professional in any capacity.
- This FDP had along with other thoroughly **researched material validated and compiled** by our pool of experts. While some of this content is a compilation from some of the best resources from the internet and otherwise, some of its own creation.

Who Should Attend?

- Academicians/professors in the field of Management/Commerce/Engineering/Pharmacy/Computer to upgrade their Learning for the further career advancement
- Heads / Managers of the Departments

Brief Profile of the Coach*:

Karen Smythe



Karen is the owner/director of The Vibrant Edge Pty Ltd, a consulting company based in Australia offering global opportunities in training, coaching and development. The Vibrant Edge has associates in Australia, Mauritius, New Zealand, The Philippines and the United Kingdom. Karen is passionate in her quest to develop and coach individuals whose desire it is to achieve their professional or personal goals.

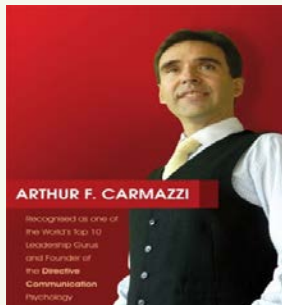
Martina Gleissenebner-



Martina Gleissenebner-Teskey is an Expert Speaker and Trainer on Personal Effectiveness, Leadership and Charisma. Her work-philosophy is strongly rooted in her studies of Ecology and Psychology at the University of Vienna, and the belief that each human being has a specific duty to society. Her Trainings and Coachings provide tools and know-how to effectuate these strengthes for the well-being of the communities in which he or she lives and works.

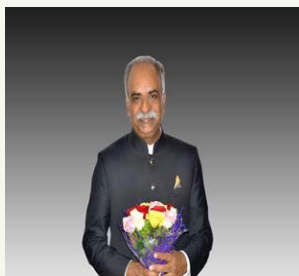
Her main working focus is the individual „Power of Personality“.

Arthur F. Carmazzi



Founder of the Directive Communication Psychology and Ranked as one of the Global Top 10 most influential Leadership Gurus by Gurus International, Arthur F. Carmazzi has 21 years' experience specializing in psychological approaches to leadership and corporate culture transformation. He is a renowned motivational leadership keynote speaker and trainer in the Asian Region and has advanced Corporate Training with innovative techniques and tools that have been acknowledged by some of the world's greatest organizations.

Dr. Shailesh Thaker



Dr. Shailesh Thaker, business coach and young power-house of motivation and leadership, holds Ph. D. in Cognitive Thinking and Creative Writing (INDIA). He is also one of the third named fellows of JCI University for the International Training Fellowship from SAARC countries. His coaching has helped millions to achieve personal and professional goals. To his credits, he has conducted over 1,400 workshops, influenced over 1,98,000 participants across the world.

* Many other speakers will join soon.

Training Modules:

- Overcoming Learning Barriers
- Wrap-up techniques to cement the commitment to continued learning and application
- Physical and mental Energizers
- How to Debrief an activity
- How to give feedback/coaching
- 5 Deadly mistakes trainers should avoid
- Liven up your training (special bonus section)
- Creating an optimum training environment (No matter where you train!)
- Mini-presentations (time-permitting)
- Instructional Design strategies & tools
- 3 Keywords for the objective of the programme
- The number 1 factor affecting learning that most trainers don't even know
- Learning principles
- 4 Principles of Learning
- Recharge a group when the energy is waning
- Making the intangible tangible
- Using a clear-cut model for effective debriefs
- Making feedback easy using a 5 step process
- Understanding what creates a negative training climate and shuts down
- Learning activities and game you can easily replicate that will motivate
- Elements of positive, stimulating training environment
- 4 important factors for choosing a room
- What to do when you have no choice
- Instructional Design : The basics
- Needs assessment
- Role of trainer
- Me as a coach
- Evaluation
- Management games
- An art of Questions
- Motivation,
- Personal dynamics
- Achievements
- Accomplishment

Benefits:

- Join an international group of training professionals
- Qualify to facilitate knowledge in programmes.
- Learn how to use high involvement tools that make training very much effective

Schedule of the Day (Detail Schedule for each day will be send to you soon):

<u>Timing</u>	<u>Schedule</u>
10:00 am to 10: 30 am	Breakfast/Tea/Coffee
10: 30 am to 11:30 am	Module-1
11:30 am - 01.00 pm	Module-2
01.00 pm - 01.45 pm	Lunch
01.45 pm - 02.00 pm	Recall
02.00 pm - 03.30 pm	Module-3
03.30 pm - 03.45 pm	Tea/Coffee Break
03.45 pm - 5.00 pm	Module-4
05.00 pm - Onwards	Announcement of Assignments/Exercise

Training Tools:

Films, Power point presentations, Training Manual, White Board, Flip Chart, Participants handbook and un conventional tools.

Training Pedagogy:

Brainstorming, Icebreaking, Group Dynamics, Buzz Group, in basket, Management Games, Management Exercise, E-Games, Q & A Lecture and discussion leading

Certification:

Certificate will be issued to the participant on the completion of the programme.

Seats:

Limited Seats (50 Seats) available on **first-cum-first serve basis**, using online registration link mentioned below.

Code of Conduct:

- The participants will be acknowledged about their seating arrangements and confirmation of their seats via e mail.
- All participants are requested to be on time for attending each day of program and maintain discipline. Door will be closed after 9:30 am.
- The certificate of participation will be issued only after successful completion of the programme.
- Halfway leave of Absence

- Once registered, it is not possible to cancel or transfer the registered seat.
- Formal Dress Code
- Participant kit and workbook will be provided to the participants.

Process of Registration:

Registration is free of cost for all the GTU affiliated Faculty Members.

(*You may also register either for 9 to 11 Sep. or 13 to 15 Sep or Both. Pls. specify this in the registration form).

Fill your Registration form on the below link on or before 7th September, 2015:
<http://goo.gl/forms/fvXRqi7Rcm>

(For Non GTU affiliated faculties registration fees is Rs. 5000/- Online Payment Process: All payment must be made using online payment mode using following link:

<https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm>.

For instructions and query related to online payment, kindly refer:

<http://www.gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>)

Important Dates:

Last Date of the registration: 7th Sep, 2015

Registration Confirmation mail: 7th Sep. 2015

FDP Starts on: 9th Sep. 2015

Organising Committee Members

Chief Patron

Dr. Akshai Aggarwal,
Vice Chancellor, GTU

Chief Mentor:

Dr. Shailesh Thakker,
Hon. Director, CBECSSR

Patron

Shri J. C. Lilani, I/C Registrar, GTU

Coordinators

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For any query regarding the registration process you may contact

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